

January 2012

Dear CAIS Community,

Happy new year!

I am pleased to announce two new appointments – one beginning immediately and one for August 2012. The CAIS Project Coordinator works in our office and manages our website, accreditation reviews, communication, and a variety of projects. Please join me in welcoming Andrew MacLeod to our CAIS team – his is the first voice you hear when you call the office now, so you will be sure to get to know him well.

CAIS is adding a senior leader to our team, a Director of Programs, who will oversee our accreditation reviews (we have 15 next year!) and enhance our national student opportunities. I am excited to announce that Tim Putt will join our CAIS team beginning in August.

### **Project Coordinator – Andrew MacLeod**

Andrew graduated in 1994 with a BSc (Hons) in Product Design Management from the University of Sunderland in the UK. He then completed a Post Graduate Certificate in Education in Design Technology. His first teaching post was at Merchiston Castle School, an all-boys boarding school in Edinburgh, Scotland, where he later performed duties as a housemaster.

Andrew has an extensive background in education, technology and marketing, holding a number of roles including a graphic designer for a newspaper, a Media Publications Officer at a college where he was responsible for all marketing material, a lecturer on *Computer Aided Design and Multimedia Design And Website Design*, and a Curriculum Leader for a national diploma course in Information Technology. In 2006, Andrew joined a UK government funded initiative to improve the use of technology within public schools and he began working as a Learning Development Manager at one of 120 purpose built centre's in England and Wales. This role saw him working with over 50 public schools, both elementary and high, in order to increase and improve the use of technology in all areas of the curriculum as well as in administration.

Andrew, his wife and 3-year old daughter moved to Canada in May of 2010 and his first job was as Head of Computing in a small private school. He enjoys our climate and really likes the attitude of people here, especially with regard to children. He is a huge fan of North American sports and has already managed to see baseball and hockey live.

## Director of Programs – Tim Putt

Tim Putt will join CAIS as Director of Programs. Tim is currently the *Head of Senior School* and *Assistant Headmaster* at Ashbury College, a CAIS member school located in Ottawa. In his 11 years at Ashbury College, he served as Director of Educational Technology, Head of Summer School, Assistant Headmaster of Daily Life and Planning, and Head of Senior School. Prior to joining Ashbury, Tim was a teacher and administrator in the Ottawa-Carleton District School Board.

Tim holds undergraduate degrees in both Law and Education, and a Masters of Education degree with a focus on Teaching and Learning. He led many CESI Technology Reviews, which took him into many CAIS schools across Canada. A committed learner, he recently completed the *Leading and Managing the Independent School of the Future Institute* at Harvard University and is a graduate of the *CAIS Leadership Institute*. He has been a part-time professor in the Teacher Education Program at the University of Ottawa, and the recipient of a number of awards and recognitions.

Tim combines his expertise with a first-hand understanding of the value of independent schools, and a passion for advancements in teaching, learning and technology.

As we look ahead to the next evolution of CAIS and the future of independent education, Tim's passion for teaching and learning, his experience and vibrant energy, as well as his personal approach will serve our members well.

I also ask that you refer to the [December Update](#) for a fuller review of what you can anticipate this year and be sure to check out our [website](#) which includes all of the CAIS PD including registration for the [Spring](#) and [Summer](#) Leadership Institutes.

**All the best for a successful year.**

**Anne-Marie and the CAIS Team.**

